

ADPICS 2471 BUYER WORKLOAD SUMMARY SCREEN

A new ADPICS inquiry 2475 screen, Buyer Workload Summary, will allow the user to view a summary of a buyer's workload for up to ten document statuses at one time. This screen will also include an aging for a specific department if a department ID is entered in the AGE DEPT field. In addition, this screen will show the requisition, bid, and subsequent purchase order numbers. All users will have inquiry access to this inquiry screen.